



HRD Course Series No: 10001366714

BASIC CERTIFICATE COURSE IN INSURANCE LOSS ADJUSTING (BCCILA)

PART C

14

HOURS



TARGET AUDIENCE



Anyone who intends to pursue a career as an insurance loss adjuster.

Whether you're new to the field or seeking refresher to enhance your existing expertise, our course offers the ideal platform for you to embark on or advance in this dynamic profession.

COURSE OVERVIEW

Our licensing course is meticulously crafted to equip professionals engaged in insurance loss adjusting with the essential knowledge and expertise required to enhance and streamline their roles within the field. We understand the critical importance of a well-prepared loss adjusting operation in the insurance sector, and our program is designed to elevate your competence in this crucial domain; not only with theoretical understanding but also the technical expertise in performing loss adjusting process and activities.

COURSE OBJECTIVE

- Enhance your organizational and problem-solving capabilities to handle claims investigation efficiently.
- Acquire proficiency in collecting, analyzing, and interpreting evidence and data relevant to claims.
- Develop a clear understanding of motor insurance and non-motor policies and documentation.
- Learn how to verify information and evidence associated with motor and non-motor claims.
- Develop the ability to identify vehicles accurately, understand their construction, and use industry terminology effectively.
- Enhance your technical knowledge for evaluating and assessing damages for motor claims.
- Understand the best practices and comply with industry guidelines for ethical claims handling.
- Develop the ability to create comprehensive and well-structured reports for motor and non-motor insurance claims.

COURSE OUTLINES

PART C (Non-Motor Insurance)

1. Non-motor Insurance Features and Cover Available
2. Non-motor Insurance Documentation
3. Investigation and Verification of Non-motor Claims
4. Loss Adjusters' Reports for Non Motor Claims

COURSE STRUCTURE



Learning Duration

14 hours

Duration of access to eLearning is for 60 days



HRDF Claimable

Programme progress completion must be 80% and above



Exam Format

50 multiple choice questions for Part A (mandatory pass)

Passing mark 50%



Exam Mode

Virtual Computer Based Examination

[Click here for Minimum Technical Requirement](#)



Exam Date

Please refer to MII website for the list of exam dates.

COURSE DETAILS

Intake	Time	Class Closing Date	Examination Date	Examination Closing Date	Fee (Inclusive 6% SST)
18 & 19 March 2024 Virtual Class	9.00 a.m. to 5.00 p.m.	23 February 2024	30 March 2024 (VCBE/CBE- KL/ CBE-PG/ CBE-JB)	18 March 2024	Part C Local Participants RM600 International Participants USD200 Repeat Fee Local Participants RM150 International Participants USD50
13 & 14 May 2024 Virtual Class		23 April 2024	25 May 2024 (KL/PG/ JB/IP/KC/KK)	16 May 2024	
22 & 23 July 2024 Virtual Class		3 July 2024	3 August 2024 (KL/PG/JB/IP)	12 July 2024	
7 & 8 October 2024 Virtual Class		9 September 2024	19 October 2024 (KL)	27 September 2024	

ENTRY REQUIREMENTS

1. SPM/SVM/UEC (Unified Examination Certificate-Senior Middle level for Chinese Independent high schools) or its equivalent OR
2. 2 years certified skill based training (Technical/Vocational schools) OR
3. For those who do not have any of the above qualifications, they must have at least 12 months work experience in the automotive, crash repair or relevant industry.
4. A copy of the following MUST be attached with each registration form:
 - >> Certified certificate for entry requirement (1) or (2)
 - >> Confirmation letter from Company for entry requirement (3)
 - >> MII reserves the right to request the original certificate for verification as and when necessary
5. Written and oral proficiency of the English language.

REGISTRATION POLICY

Registration can be done via at www.mii4u.org/ilms/user/login.

Contact us
sales@mii.org.my
 +603 2712 8882

