

# PCEIA & CEILLI Exemption Application Form



1. Use Block Capital throughout in completing this form.
2. Please ensure that you read and understand the exemption guidelines before completing this section.
3. Processing fee is waived for 1<sup>st</sup> time application for PCEIA & CEILLI. However a fee of RM162 inclusive of 8% SST will be charged for re-applications (i.e. after payment deadlines, appeals, submission of new additional qualifications etc).
4. For successful application, the following are the exemption fee inclusive of 8% SST:
  - AB & AC : RM108.00
  - AB or AC : RM54.00
  - CEILLI : RM75.60

Section A	Personal Details													
Name (as in IC)														
New I.C. no.							-				-			
Old I.C.no.														
Passport no.														
Correspondence address														
								Postcode						
Tel. No.								Mobile no.						
Company name														
Office address														
Office tel.no.								Postcode						
Email ( <b>compulsory</b> )	<b>* Please take note when providing your email address as most correspondence with be sent electronically.</b>													

<b>Section B</b>	<b>Exemption application</b>
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Please complete this section with the details of the examination you are seeking exemption for:

Exemption / requested for Please tick (☑)		Certified copies of examination certificate Please tick (☑)		Certified copies of examination result transcripts Please tick (☑)	
	PCEIA AB & AC		Copy enclosed		Copy enclosed
	PCEIA AB only		Copy enclosed		Copy enclosed
	PCEIA AC only		Copy enclosed		Copy enclosed
	CEILLI		Copy enclosed		Copy enclosed

<b>Section C</b>	<b>Qualifications held</b>
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1. Photocopies of certificates and other relevant supporting documents must be **certified as true copies**. Applications cannot be considered without evidence of qualifications held.

***(Important: Your non-MII examination must match the learning outcomes and the assessment method of the current MII examination that you are applying for exemption.)***

Date of award	Qualification (Pls use exact wording as it appears on your certificate)	Awarding University / Institute / Professional Body & Country

## Important Notice

In regards to Personal Data Protection Act 2010 ("**the Act**"), please note that your personal data is used, stored, disclosed and processed by MII solely for the Purpose of processing exemption and/or in connection to other MII products or services. Your personal information may also be disclosed or transferred to relevant third party i.e. to the industry related associations, industry related companies, government agencies and any of their respective agents. Any inquiries or complaints with respect to your personal information may also be channeled to MII by submitting such request to MII via post, or email ([customercare@mii.org.my](mailto:customercare@mii.org.my)).

## Applicant's Declaration

1. I am deemed to have consented to MII to use, store, disclose and process my personal data for the Purpose mentioned above and agree to comply with and be subject to the jurisdiction of all rules and regulation of MII concerning the exemption application. I declare that to the best of my knowledge the information supplied in this application form and the supporting documents are correct and complete. If my application is successful, I agree to abide by all the rules and regulations of The Malaysian Insurance Institute.
2. I declare that to the best of my knowledge, the information supplied in this application form and the supporting documents are correct and complete.
3. In connection with my application to The Malaysian Insurance Institute for exemption, I understand that reference checks and requests for verifications regarding my qualification and education may be made. Verification issued by the awarding body will include my full legal name at the time of study, the level of qualification undertaken, the full course title, the mode of attendance (i.e. full time or part time), the start date, and award date and classification achieved (if applicable). If I was permanently withdrawn from my studies, this will also be shown in the final document. I also understand references and verifications may take 10 to 30 working days to be completed from the submission of correct details.
4. I give my consent to the awarding body/university/institution to release the above education and qualification details to The Malaysian Insurance Institute.
5. I am deemed to have consented that MII use, store, disclose and process my personal data for the purpose mentioned above and agree to comply with and be subject to the jurisdiction of all rules and regulations of MII concerning the exemption application.
6. If my application is successful, I agree to abide by all the rules and regulations of The Malaysian Insurance Institute.

Signed	Date
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**Important Note: The decision of the Institute on the granting of the exemption is final. No further appeals may be made.**

## PCEIA & CEILLI Exemption Application

For office use only				
1. Exemption applied for: Please tick (☑)		PCEIA AB only		PCEIA AC only
		PCEIA AB & AC		
		CEILLI		
2. Certified copies of documents submitted: Please tick (☑)		Degree/Diploma/Professional Certificates		
		Transcripts of results		
		Syllabuses		
3. Qualification title				
4. Year awarded / within last 10 years?	<b>Yes (pls tick)</b>		<b>No (pls tick)</b>	
5. Payment details.	<b>Amount(RM/USD)</b>		<b>O.R.No.</b>	
6. Approved exemption				
7. Disapproved exemption				
8. Further assessment / documentation required?	<b>Yes (pls tick)</b>		<b>No (pls tick)</b>	
9. Remarks				
10. Prepared / processed by	Sign		Date	
11. Verified by	Sign		Date	
12. Approved by	Sign		Date	